

# Support Programme for Employees with Disabilities accepts applications all-year round

To support the employment of persons with disabilities, the Social Welfare Department launched the Support Programme for Employees with Disabilities (SPED) in June 2013 to provide employers of persons with disabilities with a one-off subsidy for each employee with disabilities for procurement of assistive devices and/or workplace modifications. The programme seeks to facilitate employees with disabilities in discharging their duties in the workplace and enhance their work efficiency. The SPED is open for application all-year round with effect from February 11, 2019.

The subsidy is capped at a maximum support level of \$20,000 for each employee with disabilities. Starting from 2014-15, a grant of up to \$40,000 may be considered for deserving cases for which the price of a single item of an assistive device and its essential accessories exceeds \$20,000.

A wide range of assistive devices and workplace modifications which cater to the special needs of employees with disabilities at the workplace will be considered. Examples include computer accessories or adaptive equipment, optical magnifying devices, hearing and assistive devices, Braille products and handrails.

The Po Leung Kuk has been commissioned to serve as the SPED administrator. It assists in administering and promoting the SPED, provides advisory services and follows up on the progress of the subsidised programmes. It also prepares assessments on the applications and makes recommendations to the Committee on the SPED set-up by the SWD for consideration.

Employers may apply for a subsidy under the SPED through nomination of the following referring organisations:

1. non-governmental organisations (NGOs) operating SWD-subvented vocational rehabilitation services;
2. NGOs running training courses for persons with disabilities or persons recovering from work injuries with the funding support of the Employees Retraining Board;
3. the Selective Placement Division of the Labour Department;
4. the Vocational Training Council; or
5. the SPED administrator (Po Leung Kuk).

Employers may submit their completed application forms together with the required documents by mail or by hand to the SWD through the referring organisations. No application fee is required and each applicant may submit more than one application.

For enquiries, please contact the Po Leung Kuk SPED Office by phone at 3980 9677, by email at [sped@poleungkuk.org.hk](mailto:sped@poleungkuk.org.hk) or by fax at 3980 9633.

For more details, and to access the information note and SPED application form, people may visit and download from the SWD homepage [www.swd.gov.hk/en/index/site\\_pubsvc/page\\_rehab/sub\\_listofserv/id\\_vocational/id\\_sped/](http://www.swd.gov.hk/en/index/site_pubsvc/page_rehab/sub_listofserv/id_vocational/id_sped/).