

Service arrangements of Public Records Office of Government Records Service

In view of the latest epidemic situation and special work arrangements for government employees, the Government Records Service (GRS) announced today (December 1) that from December 2 to 15, the Search Room of the Public Records Office (PRO) will only open on Fridays (December 4 and 11) from 9am to 5.45pm to provide services for members of the public who have made reservations for holdings through the online catalogue. The quota is seven users per day, which will be allocated on a first-come, first-served basis. Services will be limited to:

1. Loan and circulation service for reserved holdings; and
2. Self-service reproduction of holdings.

The above services will be suspended for those who have not made an online reservation for holdings. Members of the public are required to wear masks at all times when they are inside the Hong Kong Public Records Building, and follow the infection control measures implemented by the GRS including temperature checks upon entering the building and applying hand sanitiser.

The Exhibition Hall in the Hong Kong Public Records Building will be temporarily closed. Visits and public education programmes will continue to be suspended until further notice.

The above measures will be implemented until December 15 and will be reviewed. Please visit the GRS website (www.grs.gov.hk) and the PRO Facebook page (www.facebook.com/grs.publicrecordsoffice) for latest updates. For enquiries, please email proinfo@grs.gov.hk.