

# Service arrangements of Public Records Office of Government Records Service

The Government Records Service (GRS) announced today (August 29) that the Public Records Office (PRO) will further resume its Search Room services from Monday to Friday from 9am to 5.45pm (excluding public holidays) for members of the public who have made a reservation for holdings through the online catalogue. The quota is seven users per day, which will be allocated on a first-come, first-served basis. Services will be limited to:

1. Loan and circulation service for reserved holdings;
2. General enquiries; and
3. Reproduction services.

The above services will be suspended for those who have not made an online reservation for holdings. Meanwhile, users are required to wear masks at all times when they are inside the Hong Kong Public Records Building, and follow the infection control measures implemented by the GRS including temperature checks upon entering the building and applying hand sanitiser.

The Exhibition Hall in the Hong Kong Public Records Building will continue to be closed. Visits and public education programmes are suspended until further notice.

The GRS will continue to monitor the situation closely and review the arrangements in a timely manner. For updates, please visit the GRS website ([www.grs.gov.hk](http://www.grs.gov.hk)) and PRO Facebook page ([www.facebook.com/grs.publicrecordsoffice](https://www.facebook.com/grs.publicrecordsoffice)). For enquiries, please call 2195 7700 during the opening hours of the PRO, or email [proinfo@grs.gov.hk](mailto:proinfo@grs.gov.hk).