

[News story: Civil news: training video for CCMS administrators working in CWA](#)

Videos are now available to help the CCMS administrator for your organisation when accessing the system through the Controlled Work and Administration (CWA) application.

What do the videos show?

The videos provide step-by-step guidance on how the 'CCMS firm administrator' can:

- set up a new user with CCMS access
- amend an existing user's CCMS roles and responsibilities
- remove CCMS access from a user

Where are the videos?

These videos are now available on the CCMS training website. More videos will be added in the coming weeks focusing on other areas of using CCMS.

Feedback

If there are any videos you would like to see, or you would like to provide feedback on videos we have already made, then feel free to drop us a line – see below.

Further information

[CCMS training: user set-up](#) – to view videos

digital.assist@legalaid.gsi.gov.uk – for feedback on videos