

# Latest service arrangements for Government Records Service

To align with the announcement by the Government to fully resume normal public services, the Government Records Service (GRS) announced today (February 16) that starting from February 18, the Search Room of the Public Records Office (PRO) will resume normal opening hours (from Monday to Friday from 9am to 5.45pm and Saturday from 9am to 1pm (excluding public holidays)) to provide services for members of the public who have made a reservation through the online catalogue. The quota is 15 users per day, which will be allocated on a first-come, first-served basis. The Search Room services will continue to be suspended for those who have not made an online reservation for holdings.

The Exhibition Hall of the Hong Kong Public Records Building (the Building) will also be reopened starting from February 18. Group visits and public education programmes will continue to be conducted online until further notice.

Members of the public are required to wear masks at all times when they are inside the Building, and follow the infection control measures, including temperature checks upon entering the Building and applying hand sanitiser.

Furthermore, to align with the announcement by the Government to use the "LeaveHomeSafe" mobile app before entering government buildings or offices, starting from March 1, members of the public will be required to scan the "LeaveHomeSafe" QR code or register their names, contact numbers and the date and time of their visits before entering the Building for necessary contact tracing if a confirmed case is found. To allow members of the public to familiarise themselves with the "LeaveHomeSafe" mobile app, from February 22 onwards, the GRS will first remind members of the public to use the "LeaveHomeSafe" mobile app at the entrance of the Building. To fight the epidemic together, the GRS appeals for visitors' co-operation with the instructions given by the staff on site.

For the latest updates, please visit the GRS website ([www.grs.gov.hk](http://www.grs.gov.hk)) or the PRO Facebook page ([www.facebook.com/grs.publicrecordsoffice](https://www.facebook.com/grs.publicrecordsoffice)). For enquiries, please email [proinfo@grs.gov.hk](mailto:proinfo@grs.gov.hk).