

Latest arrangements on services of Transport Department's Licensing Offices

The Transport Department (TD) appealed to members of public today (February 10) that in order to reduce the risk of virus transmission when queuing at Licensing Offices, members of the public are advised to submit applications after the TD's resumption of full services unless there are urgent needs.

Licensing Offices started to provide limited services to members of the public from today until further notice. Details are as follows:

Licensing Offices at Admiralty, Cheung Sha Wan, Kwun Tong and Sha Tin will suspend walk-in counter services, but will continue to process licensing applications submitted by applicants with scheduled appointments, by post or online (except for the direct issue of a full Hong Kong driving licence).

Applicants who have made an online appointment for renewal of a full driving licence/vehicle licence or an application for an international driving permit from February 10 to February 14 can visit the Licensing Office concerned at the scheduled time. Applicants with an appointment made for the period from 9am to 10am should visit the Licensing Office concerned on the scheduled appointment day after 10am.

Members of the public without prior booking may submit applications by post or online, or via the drop-in boxes placed at each Licensing Office from 10am to 5pm from Monday to Friday. Those submitting an application by post or via drop-in box should put the completed application form, all necessary documents and the appropriate fee (by crossed cheque payable to either "The Government of the Hong Kong Special Administrative Region" or "The Government of the HKSAR") into an envelope. Original identity documents or cash must not be sent by post or drop-in box. Members of the public should submit applications to the relevant Licensing Office in accordance with the types of licensing services currently provided by them.

Under the limited service arrangements, the TD will as far as practicable accord priority to processing renewal applications for licences/permits for which the validity period has expired or is about to expire.

Upon receipt of the completed application form, all necessary documents and the appropriate fee, the TD will send out the licence/permit for which application has been successful by registered mail as soon as practicable. If an application requires checking of an original identity document, or if necessary for other reasons, the TD will contact the applicant to make arrangements.

For enquiries, members of the public can contact Licensing Offices at the following numbers:

Hong Kong Licensing Office	2804 2636
Kowloon Licensing Office	2150 7728
Kwun Tong Licensing Office	2775 6835
Sha Tin Licensing Office	2606 1468

The TD apologises for inconvenience caused to members of the public as it is unable to provide full services due to the novel coronavirus.