

# Latest arrangements of public services for Business Registration Office of Inland Revenue Department

The Inland Revenue Department announced today (February 15) that the Business Registration Office (BRO) which was temporarily closed from yesterday (February 14) will reopen tomorrow (February 16). The service hours will be 9am to noon and 1.30pm to 4pm, Monday to Friday (except public holidays). However, only limited services will be provided during the period from February 16 to 25 with the following services temporarily suspended:

1. Instant services for new application and amendment of business registration (BR) particulars; and
2. Public search services in respect of application for BR documents over the counter.

The department encourages applicants of public search services to apply for BR documents via GovHK ([www.gov.hk/en/business/registration/businesscompany/index.htm](http://www.gov.hk/en/business/registration/businesscompany/index.htm)), which is available 24 hours a day. Moreover, for successful online applications for electronic extract of information on business register or duplicate of valid business registration certificates, the applicants can download the information or documents in PDF format instantly.

The BRO will continue to provide business registration counter services through ticket system and online appointment booking service ([www.ird.gov.hk/brbooking](http://www.ird.gov.hk/brbooking)).

Members of the public who have made prior appointments through the online appointment booking system for counter services on February 14 and 15 can go to the BRO during the following periods for counter services:

Original appointment period for counter services	Rescheduled period for counter services
February 14 and 15 (AM session)	February 16 to 25 (AM session)
February 14 and 15 (PM session)	February 16 to 25 (PM session)

Notwithstanding the resumption of counter services by the BRO, the counter services will be provided at a reduced scale, and the public should be prepared to experience a longer waiting time before they can be served. To reduce the flow of people and social contact in the community so as to curb the further spread of the COVID-19 virus, the department urges members of the public to submit documents to the BRO by post or through the BRO Drop-in

Boxes on G/F and at Central Enquiry Counter on 1/F of the Revenue Tower, 5 Gloucester Road, Wan Chai, to use the BR electronic services at GovHK ([www.gov.hk/en/business/registration/businesscompany/index.htm](http://www.gov.hk/en/business/registration/businesscompany/index.htm)) to handle their BR affairs and to make payment of the BR fee and levy by electronic means, such as by PPS, bank Automatic Teller Machine (ATM) or via internet, by post, at post offices or convenience stores.

For enquiries on the above arrangements, please call the department's enquiry hotline 187 8088 during office hours.