

# First School Allocation Exercise 2019 invites applications for school premises for operation of a new aided primary school

The Education Bureau (EDB) announced today (February 13) that in the First School Allocation Exercise (SAE) 2019, a new school premises under planning in Tai Po District is open for application by eligible applicant bodies for operating a new aided primary school.

The new school premises under planning is located at Area 9, Tai Po. Details of the school premises are set out in the Annex.

"Allocation of the school premises will be conducted on a competitive basis. Quality of education will be the prime consideration in assessing the applications submitted. Factors to be considered include the quality of the proposed school plan for running the new primary school and the track records of the applicant bodies in operating schools (where applicable), particularly primary schools," an EDB spokesman said.

All applications will be considered by the School Allocation Committee comprising official and non-official members. Applicant bodies are required to complete an application form and submit it together with the required supporting documents, a proposed school plan (of not more than 10 pages including all annexes plus a two-page executive summary), and a list of operating schools, if any. The proposed school plan should cover the vision and mission, management and organisation, learning and teaching, school ethos and support for students, students' performance targets, self-evaluation indicators, etc. The applicant body may also make reference to the school(s) that it is operating and the respective performance to substantiate its case.

In line with the EDB's established policy for school allocation, when submitting the application, the applicant body should be exempt from tax under Section 88 of the Inland Revenue Ordinance, and be:

- (1) incorporated under the Companies Ordinance (the successful applicant body would be required to ensure that its articles of association contain all the standard clauses and articles required for allocation of a school premises);  
or
- (2) incorporated under other ordinances, with its constitution satisfying the Permanent Secretary for Education as being fit to be considered for allocation of a school premises.

Applicant bodies not possessing the incorporation status and not exempt from tax under Section 88 of the Inland Revenue Ordinance are not eligible

for application and their applications will not be processed.

The application form for the First SAE 2019 and other reference materials can be downloaded from the EDB homepage ([www.edb.gov.hk/en/sch-admin/sch-premises-info/allocation-of-sch/index.html](http://www.edb.gov.hk/en/sch-admin/sch-premises-info/allocation-of-sch/index.html)). More information on this SAE can also be found on the homepage.

The duly completed application form and supporting documents, together with 22 copies of the proposed school plan with an executive summary, and the list of operating schools, if any, should reach the Infrastructure and Research Support Division of the EDB (6/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong) by 5pm on March 13, 2019. Late or incomplete applications, as well as applications via email, will not be processed.

For enquiries, please call 3509 8413 or 3509 8411.