

# Companies Registry to adjust counter service hours from tomorrow

In view of the latest local epidemic situation and the special work arrangements for government employees, the Companies Registry announced today (January 24) that it will adjust counter service hours from tomorrow (January 25) for receiving documents delivered in hard copy and collection of certificates for company incorporation. The Public Search Centre will be open on Monday, Wednesday and Friday. The Registry's services on registration of documents and public search services provided electronically through the e-Registry ([www.eregistry.gov.hk](http://www.eregistry.gov.hk)), the Cyber Search Centre ([www.icris.cr.gov.hk](http://www.icris.cr.gov.hk)) and the website of the Registry for Trust and Company Service Providers ([www.tcsp.cr.gov.hk](http://www.tcsp.cr.gov.hk)) will not be affected.

The opening hours of the Registry's counter services will be as follows from tomorrow:

14/F Public Service Hall at Queensway Government Offices and 12/F, One Kowloon, Kowloon Bay

Monday to Friday  
9.30am to 4pm

13/F Public Search Centre at Queensway Government Offices

Monday, Wednesday and Friday  
9.30am to 4pm

To achieve social distancing with a view to reducing the risk of the spread of the COVID-19 virus in the community, the Registry urges its customers to continue to deliver documents electronically or by post. Customers should avoid visiting the Registry's office premises unless they require urgent service.

The waiting time for public services provided at the Registry's offices will be longer as the counter service hours will be shortened. The Registry will also take a longer time to process the documents submitted in hard copy form.

Please check the latest announcements on the Registry's website at [www.cr.gov.hk](http://www.cr.gov.hk) for any updates.

For enquiries, please call 2867 2600 or contact the Registry by email at [crenq@cr.gov.hk](mailto:crenq@cr.gov.hk).