

# Buildings Department to adjust counter services arrangement from April 20

In view of the latest situation of the COVID-19 pandemic and the experience gained in the past three weeks, the Buildings Department (BD) announced today (April 18) that starting from next Monday (April 20) the opening hours of the Receipt and Dispatch Counter at the office of its New Buildings Divisions located at 7/F, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong, will be adjusted to 8.30am to 5.30pm on Monday, Wednesday and Friday (except public holidays) for receipt of statutory submissions and related documents and forms for new building works, and collection of the processed plans and related documents.

The BD will continue to provide emergency, essential and limited public services listed in the press release issued on March 22.

Emergency reports can be made on 1823. For general enquiries and reports, members of the public may call 1823 or inform the department by email ([enquiry@bd.gov.hk](mailto:enquiry@bd.gov.hk)), online reporting ([eform.one.gov.hk/form/bd0001/en/](http://eform.one.gov.hk/form/bd0001/en/)), fax (2537 4992) or post (North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon). In addition, electronic information can be submitted to the BD via [receipt@bd.gov.hk](mailto:receipt@bd.gov.hk).