

British Embassy Tokyo Call for Bids: Translation Services

Outline

The Japan Network (British Embassy Tokyo and British Consulate-General Osaka) seeks a team of professional, highly experienced and reliable linguists providing high quality translation services between Japanese and English. The translation service provider will provide efficient one-stop translation services to meet timelines and various requirements to help the Network to deliver UK government objectives.

Specialisation

We expect the translation service provider's expertise to spread across a wide range of specialist subject areas. The translation service provider should assign someone appropriate who understands the business/political environment and the context and, if possible, has sector knowledge – to each translation request.

The subject area for specialisation includes:

- Law and Contracts
- Promotion and Campaign
- HR and Protocol
- Politics
- Media and Marketing
- Economics and Finance
- Science and Technology

Sector knowledge specialisation (if possible) includes:

- Global Sports
- Cyber Security
- Energy including Nuclear and Offshore Wind
- Financial Services
- Consumer and Retail
- Aerospace
- Automotive
- Defence
- Life Sciences

Flexibility

The translation service provider should also provide one-stop services to meet additional requirements upon request. That includes:

- Style and formatting

- Layout
- Native language editing to meet word limits and deliver high quality prose

Please find this [Request For Quotes Document](#) (MS Word Document, 130KB) for further information including how to bid.