

# British Embassy Tokyo Call for Bids: Industrial Doctors

## **OUTPUTS**

Japan network is one Her Majesty's Government platform – consists of British Embassy Tokyo and British Counsel General Osaka, with over 100 employees of UK based diplomats/secondments and locally engaged staffs.

You should aim to provide specialist supports to jobholders having mental health issues caused by a personal or professional nature, and provide feedbacks/recommendations to their line managers or senior managements.

### **Monthly**

- To provide confidential 1-1 counselling services to employees working at BE Tokyo and BCG Osaka.  
Minimum requirement is 2h/month, which may be adjusted depending on the needs, if two parties agree.
- To identify and engage with employees with mental health issues to support their recoveries.
- To report the monthly activities/achievements to Corporate Services Team on paper and present it in person.

### **Annually**

- To provide with annual survey on stress-check for all employees, analyse the result, and present it to the managements.
- To implement recommendations from the survey (e.g. to organise and speak seminar for employees to promote well-being).

## **OUTCOME**

You should promote general wellbeing for the one HMG platform – Japan network.

## **BASIC REQUIREMENTS**

- Industry doctor's qualification
- Language: Native Japanese and Business English or vice-versa

Please find this [Request For Quotes](#) (PDF, 833KB, 28 pages) Document for further information including how to bid.