

# British Embassy Chisinau call for proposals: State Forestry Agency Reform

The British Embassy Chisinau seeks applications from organisations with experience of working on climate change, environmental issues, and governance reform in Moldova.

This call for proposals specifically seeks applications for projects related to the reform of the State Forestry Agency, “Moldsilva”.

Please refer to the [Terms of Reference](#) for further details.

## **Budget**

We welcome project proposals in the value range up to £10,000.

## **Selection criteria**

- project alignment with the above mentioned specific priority
- projects should include clear gender and social inclusion activities or outcomes within the above mentioned thematic priorities wherever possible
- projects should have clearly defined, SMART (specific, measurable, achievable, realistic, time-limited) outputs and deliverables and demonstrate value for money
- project partners may be local, or national across Moldova, or international organisations
- funding may be awarded to consortia of local and/or international organisations; but there will need to be a clear lead organisation that will be accountable for financial and results management and delivery
- the agreed budget must be spent in full and all activities completed by 31 March 2021
- successful applicants will be required to submit final financial and narrative reporting
- as a general rule, grants should not be used to procure goods and equipment but this will be considered on a case-by-case basis; no more than 10% of project funds may be used for equipment. The budget may not be used for gifting
- payments will be made in MDL at an FCDO (Foreign Commonwealth and Development Office) rate.

## **Reporting and measure and evaluation**

- the supplier will meet at least monthly with the British Embassy team to discuss ongoing progress against their project plan (including communications plan), risks and impact

- the supplier will be asked to formally submit financial and narrative reporting on the project as well as a completion report at the end of the project
- FCDO reserves the right to carry out evaluation visits at a time agreed with the supplier and after giving reasonable notice

## Dependencies

The supplier is asked to assume that they will deliver an entirely independent intervention should they win the competition. Items such as office space, translation costs, security, legal fees, and insurance, transport and accommodation costs should be priced into the contract.

The supplier is responsible for due diligence of potential partners and for assessing, reporting on and mitigating all risks at a project level.

## How to apply

Applicants must complete the Project Proposal and Project Budget forms (in English).

[Project Proposal Form Moldsilva](#) (ODT, 11.9KB)

[Activity Based Budget Template](#) (ODS, 10.3KB)

[Moldsilva Reform Project Terms of Reference](#) (ODT, 21.5KB)

Applicants must be aware that the British Embassy Chisinau will accept applications until close of business on 11 December 2020. Projects proposals submitted after the deadline will not be taken into consideration. Please note that the size of one message should not exceed 3 MB.

Applicants must send the completed Project Proposal and Project Budget forms to email: [projects.chisinau@fcdo.gov.uk](mailto:projects.chisinau@fcdo.gov.uk)