ACT Awareness eLearning

Devised by CT officers and security experts, the ACT Awareness eLearning package was previously only available to staff working in crowded places like shopping centres and entertainment venues.

Now Counter Terrorism Policing has decided to open up the training to anyone who wants to become a CT Citizen so they can learn how to spot the signs of suspicious behaviour and understand what to do in the event of a major incident.

ACT Awareness eLearning will provide nationally recognised corporate CT guidance to help people better understand, and mitigate against, current terrorist methodology.

The following eLearning Modules are available:

1. Introduction to Terrorism
2. Identifying Security Vulnerabilities
3. How to Identify and Respond to Suspicious Behaviour
4. How to Identify and Deal with a Suspicious Item
5. What to do in the Event of a Bomb Threat
6. How to Respond to a Firearms or Weapons attack
7. Summary and Supporting Materials

Two options are available for you to access the eLearning:

1. URL: You will be provided with your own URL link and PIN to immediately access the online version.

2. SCORM: If you intend to deliver the ACT Awareness eLearning course using your own learning management system (LMS) then we can supply a SCORM 1.2 compliant file.

How do I register?

To register please visit: https://ct.highfieldelearning.com/

I am a private individual, can I register?

Yes, availability has now been extended to include unaffiliated individuals. Please go to https://ct.highfieldelearning.com/ and select 'start new training session' then enter as an 'individual' where you will be given instant access to the course.

Is there a charge for this eLearning?

No, all NaCTSO guidance is free.

Can I share my password for the eLearning with other organisations?

No, your login is unique to your company. Please direct external contacts to https://ct.highfieldelearning.com/

Will the eLearning work on all my devices?

The course will work on Windows or Apple desktop PCs or Laptop computers. It will also work on iPads running the current version of iOS and Android tablets from mainstream manufacturers.

I am a Small to Medium Enterprise (SME) with no Learning Management System (LMS), which version will best suit me?

Please register for online access at https://ct.highfieldelearning.com/.

I have registered for online access, how do my staff now start the eLearning?

Please circulate to all your staff your organisation's unique access details, emailed to you during registration. Colleagues should be discouraged from entering the learning as an individual as this will not be recorded as part of your organisation's usage data.

Which version will allow me to track my employees' completion of the eLearning?

The SCORM version will allow you to track the progress of your employees. You will need your own Learning Management System (LMS) in order to do this. Learning Management Systems can be downloaded for free if you have technical staff able to configure them. Many LMS providers offer subscription services, these can used if you do not have the internal resource required to manage an internal LMS. Online users will receive a certificate on completion of all modules to enable you to audit completion.

How long will online access last?

Your online account will remain active for the duration of the tool's availability unless you choose to close your account or your account remains inactive for a 12-month period. NaCTSO reserves the right to remove or replace this service.

How long will the SCORM last?

Initial SCORM packages will last for 3 months. Once we are satisfied that you are meeting the agreed reporting requirements (quarterly), then we may choose to offer a SCORM package with a longer lifespan. Scheduled reporting requirements will still apply and NaCTSO may withhold updates from any company not providing the agreed progress and completion. Please email ct@highfieldelearning.com if you have been unable to launch/use the learning

and we will arrange to extend the lifespan of your SCORM.

How long does the eLearning take to complete?

The course is split into 7 modules and can be completed in full in around 45 minutes, or it can also be completed as individual modules at your convenience.

Can I save my progress?

Yes, please note that you will only be given the option to save a completed module on the main module page; partially completed modules cannot be saved. On saving your progress you will be given an 'attempt ID'. Please keep this safe as without it we are unable to recover your progress. To resume the training please go to https://ct.highfieldelearning.com/ enter your attempt ID in the box required and select 'continue previous training'.

Can the eLearning be completed in groups?

Yes, when you start the course you will be asked how many learners are present; please make the appropriate selection and deliver the course to your group.

My employer has asked me to complete the learning, should I select 'individual'?

No, you should ask your employer for the access details if they have not already supplied these. If you have been given a link to follow or a pin number, please enter the training via the button, 'I am learning as part of a registered organisation'.

I have lost my original access e-mail/my pin, what should I do?

Please contact ct@highfieldelearning.com who will re-send to you.

Can I share my organisation's login with our international offices?

Yes, overseas operations linked to your UK headquarters can now use the eLearning.

The product was designed for UK based organisations, however, availability has now been extended to include use outside of the UK. This still remains subject to acceptance of our terms and conditions and an 'International Disclaimer'.

The modules will not load or work?

This could be your internet security settings blocking some of the course content. Please check your security settings and allow cookies for the course. Also, try using a different browser or device to complete the training. If the problem persists, please email: ct@highfieldelearning.com.

Will I get a certificate?

Yes, upon completion of the course you will be asked to download your certificate. To do this, please ensure you have pop-up blockers disabled, and cookies enabled. If you do not receive a certificate please email: ct@highfieldelearning.com and we will happily issue you one.

Where can I get further information on the ACT app?

Please visit https://ct.highfieldelearning.com/ and select 'click here for support and FAQs'